NOTICE OF PUBLIC MEETING & AGENDA
Date of Notice: June 24, 2018 at 8:00 a.m.
Regular Board Meeting of Bayou Vermilion District
To be held at: Vermilionville, 300 Fisher Road, Lafayette, Louisiana 70508
4:30 p.m. June 27, 2018

AGENDA:

I. Call to Order

II. Roll Call

III. Approval of Minutes from May 23, 2018 Regular Meeting

IV. Introduction of Guests

V. Public Comments
   A. Christie Dunn, CPA with Wright, Moore, DeHart, Dupuis & Hutchinson, L.L.C.

VI. President’s Report

VII. Chief Executive Officer’s Report
    A. Coordinators’ Reports

VIII. Committee Reports
    A. Marketing/Public Relations
    B. Finance/Capital
    C. Operations/Bayou/Maintenance
    D. Environmental
    E. Education/Programming/Grants
    F. Curatorial/Acquisitions
    G. Master Plan

IX. New Business

X. Adjournment

David Cheramie, Ph.D., Chief Executive Officer
Lafayette Parish Bayou Vermilion District
300 Fisher, Lafayette LA 70508

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Minutes of the Regular Board Meeting of the Bayou Vermilion District  
Held at Vermilionville, 300 Fisher Road Lafayette Louisiana  
4:30 pm, June 27, 2018  

Call to Order was given by President Richard. The meeting was called at 4:34 pm.  
Roll Call: Given by the Secretary, Rodney Richard, Catherine Comeaux, Thomas  
Michot, Natalie Keefer, Don McConnell and Zachary McNeal were present.  
Commissioners Kristie Cornell and Benjamin Richard were absent. There was a quorum.  
Approval of Minutes: MOTION: (T. Michot/Z. McNeal) Motion to accept the minutes  
from the May 23, 2018. All were in favor. Motion carried.  
Introduction of Guest(s): Guest: Christie Dunn, CPA with Wright, Moore, DeHart,  
Dupuis and Hutchinson, LLC. Staff: CEO Cheramie, Emile Ancelet, Shawntell Lewis,  
Maegan Smith, Anne Mahoney, Millicent Norbert, Brady McKellar, Greg Guidroz,  
Curtis Willingham and Kim Fournet.  

Commissioner John Broussard joined the meeting at 4:48.  

Public Comment(s): There were no public comments.  

Presentation of December 31, 2017 Audit Report: Ms. Dunn distributed a copy of the  
December 31, 2017, audit report and a required letter addressed to the Board. Ms. Dunn  
reported that there were no errors found in the accounting records. There were no  
disagreements with management and no audit findings. There were a few exceptions due  
to the implementation of requirements by the Legislative Auditor. About the audit report:  
the firm had an unmodified opinion, which means that everything is in order. Ms. Dunn  
presented several statements concerning the operations of the Bayou Vermilion District  
that ensure it is in compliance. General Fund revenues are mostly ad valorem driven. In  
regards to Vermilionville revenues, BVD is working very hard to keep the revenues as  
high as possible and being proactive on making necessary changes to help with revenues  
and expenditures. BVD management will work toward expanding the existing policies  
and procedures and having a formal written policy in regards to newly implemented  
requirements. Wright, Moore, DeHart, Dupuis and Hutchinson, LLC will submit the  
audit report to the Legislative Auditor. The board accepted the report and findings  
presented by Ms. Dunn from Wright, Moore, DeHart, Dupuis and Hutchinson, LLC.  
President’s Report: President Richard will make comments during the committee  
reports.  
CEO’s Report: Copies of CEO Cheramie’s report and coordinators reports (on file) were  
e-mailed. CEO reviewed his report. The Water Quality Lab is being put on hold for the  
committee and employees to meet and address outstanding issues. Architect Lynn  
Guidry will meet with Ryan Duplechain, commissioners and employees to help answer  
the questions. Curtis Willingham is the point person for the project. BVD will advertise  
when the issues are resolved. The dredging of the Vermilion River is not happening at  
this time, there is not enough local support or funding. Louisiana Folkroots Black Pot
Festival will be held on October 26-27 at Vermilionville. Commissioner Broussard complimented Brady McKellar and staff for a wonderful Creole Culture Day. The revenues from May 2018 were better than last year. This helps the overall budget. **Marketing/Public Relations:** There was no meeting.

Commissioner John Broussard left the meeting at 5:27.

**Finance/Capital:** The committee did not meet. President Richard noted the amount of advertising checks and asked Shawntell Lewis if they were beneficial. She responded that they were very beneficial. Survey forms filled out by participants to the Boat Parade and Creole Culture Day acknowledged several different media sites as their point of information about the events.

**Operations/Bayou/Maintenance:** There was no meeting. President Richard commented that the improvements and repairs to the Welcome Center and the Village are looking good. The Restaurant bathrooms are next on the agenda of improvements.

**Environmental:** Commissioner Michot and Emile Ancelet met to discuss the Ducks Unlimited purchasing Lake Charlo property and BVD helping maintain the property. Greg Guidroz informed the board that the Rocket Composter was delivered.

**Programming/Education/Grants:** The committee met to discuss next year’s Local Learning goals.

**Curatorial/Acquisitions:** The committee met to go over goals for the accreditation and Anne Mahoney is preparing for the sight visit in November.

**Master Plan:** The committee did not meet.

**Budget:** The financial analysis comparison for the month ending May 2018 was available for the commissioners’ review. The budget was reviewed during Ms. Dunn’s presentation.

**New Business:** None

**Adjournment:** **MOTION:** (D. McConnell/T. Michot) Motion to adjourn. All were in favor. Motion carried.

/s/ Rodney Richard
Rodney Richard, President

Natalie Keefer, Secretary