



POSITION: Gift Shop Clerk (Part-Time)  
REPORTS TO: Gift Shop Manager  
CLASSIFICATION: Part Time, Hourly (\$8.00 per hour)

## SUMMARY OF POSITION

---

We are looking for the right individual to provide friendly, responsive service that creates an exceptional environment for our guests. We desire to set the tone for a memorable, enjoyable experience at Vermilionville Living Museum & Folklife Park as well as La Boutique at Vermilionville.

## DUTIES & RESPONSIBILITIES

---

- Welcome and greet visitors to the historic village;
- Inform visitors about daily park activities including artisans and their crafts;
- Familiarize yourself with village history to answer questions about products, self-guided tours, on-going activities & programs;
- Sell park tickets and use Quickbooks to register customer purchases;
- Promote upcoming events;
- Tidy the gift shop when necessary;
- Dress in time period appropriate clothing;
- Perform other duties and responsibilities assigned by gift shop manager.

## QUALIFICATIONS

---

- Must be available to perform basic mathematics
- Ability to speak fluent French is *required*
- Dependable, customer-oriented and responsible

If you would like to be a part of our dedicated team, please send a cover letter and resume to [giftshop@bayouvermiliondistrict.org](mailto:giftshop@bayouvermiliondistrict.org).

Thanks for your interest in La Boutique at Vermilionville!  
[www.bayouvermilionvilledistrict.org](http://www.bayouvermilionvilledistrict.org)