



POSITION: Gift Shop Clerk
REPORTS TO: Gift Shop Manager
CLASSIFICATION: Part Time, Hourly (\$7.50)

SUMMARY OF POSITION

We are looking for the right individual to provide friendly, responsive service that creates an exceptional environment for our guests. We desire to set the tone for a memorable, enjoyable experience at Vermilionville Living Museum & Folklife Park as well as La Boutique at Vermilionville.

DUTIES & RESPONSIBILITIES

- Welcome and greet visitors to the historic village
- Inform visitors about daily park activities including artisans and their crafts
- Familiarize yourself with village history to answer questions about products, self-guided tours, etc.
- Sell park tickets and use Quickbooks to check customers out with purchases
- Promote upcoming events
- Tidy the gift shop when necessary
- Dress in time period appropriate clothing
- Other duties and responsibilities given by gift shop manager

QUALIFICATIONS

- Must be available to perform basic mathematics
- Ability to speak French preferred but not required
- Dependable, customer-oriented and friendly

If you would like to be a part of our dedicated team, please send a cover letter and resume to giftshop@bayouvermiliondistrict.org.

Thanks for your interest in La Boutique at Vermilionville!
www.bayouvermilionvilledistrict.org